



Safety and Restart Plan

School Information: Kindergarten to Grade 5

To: Lax Kxeen Elementary staff and families

Parents: Please pay close attention to important Green Highlights.

Date: Revised January 19th, 2021 (updates in red lettering)

Updates: February 26th, 2021 Yellow highlights:

Updates: April 12th, 2021 Blue Highlights

This plan was originally created by the Lax Kxeen on-site Occupational Health and Safety Committee using the guidance from WorkSafe BC for K-12 Education, the BC Centre for Disease Control (BCCDC) Covid-19 Public Health Guidance for K-12 settings and the Provincial Covid-19 Health & Safety Guidelines for K-12 setting issued by the Ministry of Education (MoE).

Recent updates are based on the most recent information from the document: Provincial Covid-19 Health & Safety Guidelines for K-12 settings released to schools on September 3rd, 2020. Please refer to the following resources for information regarding the provincial restart plan:

- [Provincial COVID-19 Health & Safety Guidelines for K-12 Settings](#)
- [BCCDC COVID-19 Public Health Guidance for K-12 School Settings](#)
- [K-12 Education Restart Plan](#)

The Provincial Health Officer advised that schools continue to be low-risk for COVID-19 transmission.

COVID-19 is an illness caused by a coronavirus. Human coronaviruses are common and are typically associated with mild illnesses, similar to the common cold.

In March 2020, the World Health Organization (WHO) declared COVID-19 a pandemic.

Symptoms may take up to 14 days to appear after exposure to COVID-19. Most estimates of the incubation period for COVID-19 range from 1-14 days, most commonly around five days. Staff, parents and students are encouraged to use the BC COVID-19 self-assessment test at:

<https://bc.thrive.health/covid19/en> or call 811 if their child is symptomatic.

Symptoms of COVID-19 may include:

- Fever
- Cough
- Difficulty breathing
- Sore throat
- Sneezing

Spread: Coronaviruses are most commonly spread from an infected person through: respiratory droplets when you cough or sneeze close personal contact, such as touching or shaking hands touching something with the virus on it, and then touching your eyes, nose or mouth before washing your hands.

Exposure Control Plan Implementation:

- **Communication to Parents**

Updated: April 12th, 2021

1. Electronic copy of Exposure Plan will be emailed to staff and families of Lax Kxeen Elementary School before September 8th, 2020.
 2. Regular emails from the school to families about what to expect in the coming weeks.
 3. Phone calls from staff /messenger calls from the school to families.
 4. Website will have Lax Kxeen School Exposure Control Plan available on August 26th.
 5. Frequent SD52 Website, twitter updates from the Superintendent about the start-up plan and new and updated documents from the Ministry of Education.
- **Access to school premises**
 1. There will be limited access to visitors. Parents will be permitted to enter the school and inquire at the front office (follow social distancing decals) but are not permitted to go beyond the front office. Posted sign will clearly indicate accessible and non-accessible areas in the school.
 Visitor access during school hours will be prioritized to those supporting activities that benefit student learning and well-being (e.g. teacher candidates, public health nurses, meal program volunteers, etc.).
 Schools must ensure that visitors are aware of health and safety protocols and requirements prior to entering the school (e.g., maintaining physical distance, requirement to wear a non-medical mask in high traffic areas such as buses and in common areas such as hallways, or whenever physical distancing cannot be maintained. (sign posted on front door and office window)
 School will ensure that all visitors confirm they have completed the requirements of a daily health check before entering.
 Schools should keep a list of the date, names and contact information for any visitors who entered the school.
 Schools could include, as part of their visitor registration form, a checkbox for the visitor to confirm they have completed their daily health check.
 2. **Visitors who go beyond the front office will be accommodated by pre-arranged appointments only.**
 3. Parents: Please wait outside for your child(ren) at designated entry and exit points. The school asks for prompt drop off and pick up times. Classroom line-up and exit areas will be communicated with families before September 10th by phone call or email.
 Bell times are as follows: 8:57 a.m. (welcome bell), 10:15 to 10:30 and 10:35 to 10:50 (recess) 12:00-12:45 (lunch) and 2:53 p.m.(dismissal)
 4. Staff will greet students at the door to bring them into the school and conduct health checks. Teachers will escort classes out when the bell rings.
 5. Library, Computer Lab and Gymnasium are open for communal use. A mesh bag / plastic basket for playground equipment will be provided to each class. Gym equipment will need to be sanitized after use (with Food Grade Spray) which will be in a bin in the gym. Staff using those spaces are responsible to disinfect. will disinfect equipment after each use. Computers and library spaces will be disinfected between learning groups. Cleaning guidelines to be followed outlined in the Provincial Covid 19 Health and Safety Guidelines in K-12 settings- Pg. 15
 6. Visitors, specialists and district staff will be required to maintain a physical distance of 2 meters or if not possible, they will be required to wear a mask.
 7. **Staff will confirm that they have completed their daily health check by checking off their name on the clipboard in the photocopy room.**
 - **Cleaning and Hygiene**
 1. Three entry/exit points in the school will have sanitation (wipes and hand sanitizer) available at the west, east and front entrance doors.

2. Handwashing signs are posted above every sink in the school to remind students and staff of frequent handwashing protocols.
3. Wipes and hand sanitizer will be located in the following high traffic areas: office, staffroom, staff bathrooms and both pods, office counter and library service desk.
4. Signage posted everywhere (student friendly) outlining the key preventative Covid- 19 measures including: wash your hands often, **even if they are visibly dirty**. avoid touching your eyes, nose or maintain 2 meters physical distance from others whenever possible (except learning group) cover your mouth and nose with your arm to cough or sneeze, provide staff and students

Stay home if you are sick to avoid spreading illness to others.

5. Parents will be required to complete the health check assessment at home with their child before sending them to school: <https://bc.thrive.health/> or use the **checklist on page 16 of: BCCDC COVID-19 Public Health Guidance for K-12 School Settings**. This checklist (provided during orientation sessions) does NOT need to be returned to the school.
6. Staff to check on students-upon arrival to school to assess if they are ill. For example: Are you symptom free? Is anybody sick – sneezing? coughing? fever? How are you feeling today?
7. Each classroom will be supplied with wipes, paper towel, cleaning disinfectant solution (Food Grade) spray- that you spray and leave on for 1 minute until dry
8. Basket of gloves and more sanitization equipment in each pod near the sink
Throughout the day, disinfect in high touch areas after use: photocopier, door knobs, bathrooms light switches, exterior door push bars, staffroom appliances used and electronic devices. No sharing of food between students. Students are allowed to bring their own snacks and water bottle from home. Catering for staff is permissible if food is served by one or two staff members
Spouts on water fountains are disconnected. Personal containers can be refilled at the fountains. (Note: Bottled water is being provided during the boil water advisory)
9. A roving day time custodian will be disinfecting high touch areas around the school twice a day: e.g. bathrooms, door handles, hand railings, common areas touched. General cleaning of classrooms will be done once in a 24-hour period. Staff are encouraged to disinfect areas throughout the day with the supplies provided.
 - a. Please leave classrooms tidy for Amelita – **staff are responsible to disinfect tables and chairs with Quatromyicide II RTU** – stack chairs after they dry. Indoor shoes in cubbies and lights turned off, doors and windows closed and locked at the end of the day. Thank you!
10. Teachers are permitted to work in the school later in the afternoon / evening and on the weekend as long as they disinfect touched surfaces.
11. Minimize the objects shared by students. Only have easy to clean toys available for centers or learning activities.
12. Carpets, stuffed toys, pillows or bean bag chairs are not to be used in classrooms. Cloth surfaces are porous and cannot be easily cleaned.

In the updated provincial Covid-19 document Health & Safety Guidelines for K-12, schools will have 2 masks available for staff and students (middle and High School) in the case where physical distancing is not possible outside of learning groups. Shields will also be available upon request. Exceptions will be made for staff and students who cannot wear masks for medical and /or disability -related reasons. For these exceptions, schools/district should implement other

environmental and administrative measure to ensure student staff and safety. **Masks are not a replacement for physical distancing,**

Students in Grades 4-12 are required to wear non-medical masks on school buses, and in schools - both within and outside of their learning group.

Students in Grades K to 3 are encouraged to wear a mask indoors in schools and on school buses, but are not required to do so - mask wearing remains a personal or family/caregiver choice for these students, and their choices must be respected.

Staff are required to wear a non-medical mask, a face covering or a face shield (in which case a nonmedical mask should be worn in addition to the face shield) indoors in schools and on buses (except when driving) – both within and outside of their learning group. Staff should practice physical distancing as much as possible (e.g. itinerant teachers/specialists interacting with multiple learning groups).

Where PPE has been identified for tasks prior to COVID-19 pandemic, continue to use this PPE when performing these tasks.

Managing students with complex behaviours, on a delegated care plan or experiencing a health emergency may require staff to be in close physical proximity with the student. No additional personal protective equipment beyond normal universal precautions are required.

The guidance outlined above regarding mask requirements does not apply to staff, students and visitors in the following circumstances:

- to a person who cannot tolerate wearing a mask for health or behavioural reasons;
- to a person who is unable to put on or remove a mask without the assistance of another person;
- if the mask is removed temporarily for the purposes of identifying the person wearing it;
- if the mask is removed temporarily to engage in an educational activity that cannot be performed while wearing a mask (e.g. playing a wind instrument, engaging in high-intensity physical activity, etc.);
- if a person is eating or drinking;
- if a person is behind a barrier; or
- while providing a service to a person with a disability or diverse ability (including but not limited to a hearing impairment) where visual cues, facial expressions and/or lip reading/movements is important.

Schools must not require a health-care provider note (i.e. a doctor's note) to confirm if staff, students or visitors cannot wear a mask. No student should be prevented from attending or fully participating at school if they do not wear a mask. See the Supportive School Environments section for more information.

The use of masks should not reduce or replace other more effective infection prevention and exposure control measures in schools, such as:

- Ensuring students and staff stay home when they are sick or required to self-isolate, including ensuring everyone entering the school performs a daily health check;
- Enhanced cleaning and disinfection;
- Placing students and staff into consistent groupings of people (learning groups);
- Adapting learning environments to maximize the use of space;
- Ensuring physical distance can be maintained between learning groups; and
- Frequent hand hygiene

These measures provide multiple layers of protection that reduce the risk of transmission.

Please view the videos about masks:

<https://www.theweathernetwork.com/ca/news/article/canada-takes-a-stance-on-wearing-masks-or-not-during-coronavirus-covid19>

https://www.youtube.com/watch?v=9Tv2BVN_WTk

<https://www.youtube.com/watch?v=gggtXTuhJek>

K-12 Staff

All K – 12 staff are required to wear a mask or face shield (with a mask) in schools – both within and outside of their learning group, except when;

- Sitting or standing at their seat or desk/workstation in a classroom or learning space;
- There is a barrier in place;
- Eating or drinking;
- Outdoors.

Exceptions will be made for staff who cannot tolerate masks for health or behavioral reasons.

13. Improvements have been made to SD52 facilities to increase fresh air flow and exchange.

See Chart Below:

COVID-19 Guidance for K-12 Schools
May 19, 2020

Appendix C: When to Perform Hand Hygiene at School

When Students Should Perform Hand Hygiene:	When Staff Should Perform Hand Hygiene:
<ul style="list-style-type: none"> • When they arrive at school and before they go home. • Before and after any breaks (e.g., recess, lunch). • Between different learning environments (e.g., outdoor-indoor transitions, from the gym to the classroom). • Before and after eating and drinking. • After using the toilet. • After handling common resources/equipment/supplies or pets. • After sneezing or coughing into hands. • Whenever hands are visibly dirty. 	<ul style="list-style-type: none"> • When they arrive at school and before they go home. • Before and after any breaks (e.g. recess, lunch). • Between different learning environments (e.g. outdoor-indoor transitions, from the gym to the classroom). • Before and after eating and drinking. • Before and after handling food or assisting students with eating. • Before and after giving medication to a student or self. • After using the toilet. • After contact with body fluids (i.e., runny noses, spit, vomit, blood). • After cleaning tasks. • After removing gloves. • After handling garbage. • Whenever hands are visibly dirty.

How are you configuring your classrooms and learning environment to allow distance between students and adults?

1. Students can use cubby areas and coat hooks as they are in the same learning cohort. (jacket, lunch, backpacks are to be stored in this location). Provincial Guidelines pg. 13 Staff are encouraged to ask students to only bring necessary items. Staff should manage the follow of students and to minimise crowding as much as possible. Students will change into their indoor shoes when they come in from outside.

Updated: April 12th, 2021

2. Maintaining Physical Distance Process: Minimized touching is encouraged in learning cohorts and physical distancing is required with other staff and students outside of their learning groups. Teachers will space desks and tables apart so there is opportunity for fluid movement within the classroom. Create space between students and staff as much as possible. Configure classroom and learning environment differently to allow distance between students and adults e.g. Different desk and table formation. As much as possible arrange desks and tables so students are not facing each other and using consistent or assigned seating arrangements. Store excess equipment to allow for more spacing in classroom and school. Reducing the number of close, prolonged, face-to-face interactions an individual has in a day continues to be a key component of B.C.'s strategy to prevent the spread of COVID-19.
3. Occupancy signs are posted up around the school: staffrooms, pods, bathrooms, office, photocopy room. Staff members who are in the same learning group are not required to physically distance.
4. Students will continue to be escorted to the washroom by EAs working in classrooms to ensure students are following proper hand hygiene.
5. Travelling up and down the hallways classes and students will be asked to walk very closely to the left or right of the hallway, as distance across is 7 feet (directional arrows in place)
6. All classes will use the same entrance and exits each day. There are enough entry and exit doors in the school so that the start and end times are on par with the bell schedule; however, we will stagger how many classes come into the school at once. For example: we will allow learning groups to come in together.
7. There will be staggered recess and lunch breaks. There will be 5 learning groups. 2 groups will go out at the same time and be in different areas of the playground. For example: one group plays on the adventure playground, while the other group is on the field. Recess shifts are: 10:15 and 10:30 a.m. Lunchtime: 2 groups in eating while 2 groups outside then switch-12:00-12:25 and 12:20 to 12:45p.m.
8. For situations where members of different learning groups interact:
 - a. If people will be in the same space for an extended period of time (>15 minutes), the space should be sufficiently large, and/or should have limits on the number of people so that 2 meters of space is available between people from different learning groups.
 - b. If people will be in the same space for transition purposes (e.g. changing between classes), and other measures are in place (e.g. markings on the floor, staggered transition times), there should be enough space to ensure no physical contact but 2-meter physical distancing is not required.
9. Within and outside of learning groups, there should be no crowding.
10. Evacuation procedures are outlined on the fire drill map in staff handbooks. The Division signs posted outside on the chain link fence are spaced more than six feet apart. The only difference from past fire drills are the exits for each Division.
11. Staff meetings, in-service and professional development activities, and other staff-only gatherings should be held virtually whenever possible. If staff need to meet in person, ensure there is a 2 metre space between each person, in addition to mask use. The length of gathering should be minimized as much as possible.

In the event of illness:

The quarantine area is the front entrance hallway in the chair in the corner. This is so the office can supervise a staff or student needing to go home. Isolate an individual if they are showing any symptoms of illness.

PROTOCOL IF A STUDENT/STAFF DEVELOPS SYMPTOMS OF ILLNESS AT SCHOOL

If a student or staff member develops symptoms at school, schools should:

- Provide the student/staff with a non-medical mask if they don't have one (exceptions should be made for students and staff who cannot wear masks for medical and/or disability-related reasons).
- Provide the student/staff with a space where they can wait comfortably that is separated from others.
- The student is to be supervised and cared for, when separated.
- Make arrangements for the student/staff to go home as soon as possible.
- Contact the student's parent/caregiver with a request to have their child picked up as soon as possible.
- Clean and disinfect the areas the student/staff used.
- Encourage the student/staff to seek assessment by a health-care provider.
- Ensure they receive the Northern Health COVID-19 Assessment card which includes a local Northern Health phone number to call (Virtual Information Line: 1-844-645-7811)
- Request that the student/staff stay home until COVID-19 has been excluded and symptoms have resolved.
- ******IF students have pre-existing conditions/known allergies, communication between families and teachers is necessary to determine baseline conditions that might be mistaken for the virus******

Please refer to the chart at the end of this document.

Communication Materials:

In the school: Signage is posted regarding proper hygiene, floor markings, occupancy limits, communication book in staff room, emails, staff meetings, Monday Memo for staff, [school website](#), [Facebook](#) and [newsletters for parents](#).

Staff will be updated with new information from Provincial Health Officer, WorkSafeBC and Ministry of Education – documents by email. Please check your emails daily for information.

Documentation of Health and Safety meetings with information/ safety procedures about Covid-19 will be posted in the staffroom. Members will document any cases of Covid -19 in the First Aid log book.

Continuity of Supports:

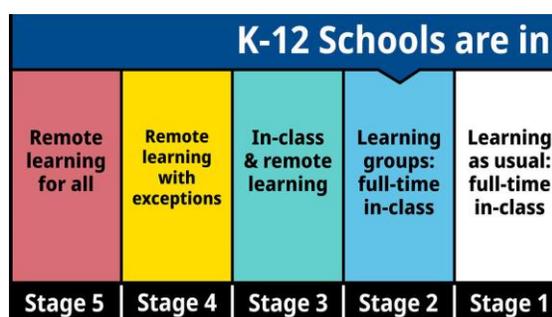
- Full-time instruction to all students including those with diverse abilities /disabilities will have access to all of their typical educational supports and programs. I.E.P. meetings will be held with School Based Teams to ensure goals for the new school year are established. When staff are working with a student indoors, physical distancing cannot be maintained, and the service cannot be provided from behind a barrier, staff are required to wear a non-medical mask
- When working with students where seeing facial expressions and/or lip movement is important, and physical distancing cannot be maintained, the strategies outlined in the Itinerant Staff and Specialists section should be explored. Where a mask is required, options include having the staff member wear a mask with a transparent section to enable visualization of the mouth.
 - For elementary school students, the student or parent/caregiver should determine whether or not the student should also be wearing any PPE when receiving services in close physical proximity
- Learning Services bus will continue to pick up certain students and will abide by strict protocols. Elementary students are not required to wear masks on the bus.
- “A needs assessment for students and educators is crucial as part of trauma-informed transition back into classrooms. Use of needs-based assessments and regular “check-ins” can assist in gathering important information to inform the level of trauma response and recovery necessary to

support the school community” page 6 of SD 52 Exposure Control Plan. Please check out the following resources:

The North American Centre for Threat Assessment and Trauma Response resource called [Guidelines for Re-Entry into the School Setting During the Pandemic: Managing the Social-Emotional and Traumatic Impact](#) can be used to support the transition back to school. The support educators to develop compassionate learning communities through trauma-informed practice, the Ministry has created [trauma-informed practice resources](#) that are available on the [erase website](#).

As of July, 29th, 2020 New COVID-19 Safety Protocols

1. Students back to school 100%
2. Consistent groups of people in learning groups.
3. Robust illness policies for students and staff.
4. Mandated safety and personal practices like hand washing and wearing of masks.
5. Consistent peer and staff social & emotional support.

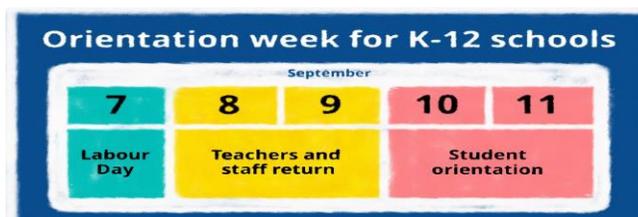


Continuity of Learning: Re-entry Plan

Stage 2

- Staff will meet on September 8th and 9th to review and plan procedures and protocols for a safe return of students on September 10th and 11th. September 10th and 11th will be orientation days for students. Teachers will invite ½ of their class in for a ½ day to review new procedures in their learning groups and expectations for safety in and out of the school. The times for orientation day will be 2-hour time blocks: 9-11:00 a.m. and 12:45 to 2:45 p.m. 2 or 3 classes will be combined to create learning groups to ensure the number of individuals in each learning group does not exceed 60. Staff will be making personal phone calls to each family on September 8th in the afternoon, to inform them of: 1. Who their teacher is for this school year. 2. Where they need to line-up. 3. Date and time of their orientation session. First full day of school is Monday, September 14th for all students. There may be staggered start and end times. Kindergarten students will follow their regular school entry plan as in previous years. Kindergarten teachers will be in contact with parents the week before school starts to communicate the gradual entry plan into school (letter emailed on September 3rd).

Maximum learning group sizes (inclusive of students and staff)				
STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGES
<ul style="list-style-type: none"> Elementary: no limit Middle: no limit Secondary: no limit 	<ul style="list-style-type: none"> Elementary: 60 Middle: 60 Secondary: 120 	<ul style="list-style-type: none"> Elementary: 30 Middle: 30 Secondary: 60 	<ul style="list-style-type: none"> Elementary: 30 Middle: 30 Secondary: 30 	<ul style="list-style-type: none"> Elementary: 0 Middle: 0 Secondary: 0



- Teachers are encouraged to take their students outdoors as much as possible, activities can take place outside with their learning group and outside of their learning groups if they minimize physical contact. Teachers will be encouraged to find creative ways to redesign and deliver the curriculum.
- Assemblies can be held with learning groups
- Playgrounds are open- signs posted on the chain link fences with a safety warning: “Covid-19 Safety Warning”: playground equipment is not sanitized. Public officials remind you to: Wash your hands with soap and water frequently, stay home if you are sick and practice social distancing. Sign also states that public will be able to use the playground at their own risk.
- **Parents and students are responsible for the following: practicing and encouraging good respiratory etiquette and hand hygiene, following the advice given by: 8-1-1 and/or medical professionals and keeping children home /staying home when required or necessary.**

Fieldtrips and Outside Events

- For transportation, parents are asked to drive their students if fieldtrip is beyond walking distance
- If using the district bus, one student per seat is required
- Outdoor learning opportunities in the forest, parks, trails, students are encouraged to minimize physical contact and adults are required to maintain a distance of 2 meters.
- Teachers are to take hand sanitizer and small package of wipes with them on their field trip
- Students are to bring their own snacks or if provided by staff, they are to be individually wrapped

Follow the 4 basic guidelines:

1. Stay home if you are ill
2. Cough or sneeze into your sleeve and sanitize hands after
3. Wash hands before and after fieldtrip
4. Staying 2 metres apart is not always feasible and is not expected at all times in schools. Encourage children to avoid physical contact. This is more important than keeping 2 metres apart. Adults should still keep 2 metres apart from each other and students, while minimizing physical contact as much as possible (PHSH and BCCDC) June 22nd release of information

Field Trips – Stage 2

Updated: April 12th, 2021

Field trips follow both the existing policy and procedures and the COVID-19 health and safety guidelines. Currently, only field trips that are taking place outdoors, and on Kaien Island are being approved by the Superintendent. As much as possible, students will be walking to field trip locations.

Music Programs

All classes, programs and activities will continue to occur where;

- K – 12 staff and middle and secondary students wear masks while singing indoors.
- Physical contact is minimized for those within the same learning group and students and staff are spaced as far apart as possible.
- Physical distance (2m) can be maintained for K-12 staff and for middle and secondary students when interacting outside of their learning groups.
- Physical distance (2m) can be maintained for Elementary students when interacting outside of their learning groups when indoors.

No in-person inter-school competitions/performances should occur at this time.

Physical and Health Education/Outdoor Programs

- Space will be created between students and staff and outdoor activities and programs are encouraged as much as possible.
- Activities where students are involved in prolonged physical contact such as wrestling or partner dancing will be avoided. Low risk activities such as tag or touch football will occur.
- Teachers will adapt activities wherever possible to reduce physical contact.
- K- 12 staff are required to wear masks during PHE/Outdoor program classes when they are indoors, unable to maintain physical distancing (2m), and a barrier is not present.
- In middle and secondary schools:
 - For high intensity exercise activities (where increased respiration rates result)
 - If activities are stationary, students and/or fitness equipment will be spaced 2 meters apart.
 - If indoors and activities require movement, ensure there is ample space to reduce the likelihood of physical contact.

If the above restrictions cannot be met, the activity will be replaced with a low intensity activity or the activity will be moved outdoors.

Wearing masks during high-intensity exercise (indoors or outdoors) is left to personal choice, however, masks cannot replace the need for 2 metres between students and/or fitness equipment. For low intensity exercise activities, middle and secondary students are required to wear masks when they are indoors, unable to maintain physical distancing (2m), and a barrier is not present.

- When students share equipment, it will be cleaned and disinfected as per the health and safety guidelines.

School Libraries/Learning Commons

School libraries/learning commons will remain open and book exchange can continue to occur during Stages 1 to 4.

At this time, there is no evidence that the COVID-19 virus is transmitted via textbooks, paper or other paper-based products. As such, the distribution or sharing/return of books or paper-based educational resources to students because of COVID-19 will not be limited.

- Students and staff will practice diligent hand hygiene before and after handling shared equipment and resources

- Laminated or glossy paper-based products and items with plastic covers are **low risk items**. Regular book browsing and circulation processes can occur as normal. **There is no need to clean, disinfect or quarantine these items for any period of time.**
- When visiting the library/learning commons, students and staff will remain in their learning groups and students will bring their own personal school supplies.

School Sports

Programs, activities (intramurals, sports team practices and games) and sports academies will continue when:

- Schools adapt activities/sports to reduce prolonged physical contact
- No spectators are in attendance
- Masks are worn by K-12 staff and other adults when indoors, unable to maintain 2m distance, and a barrier is not present.

Staff (K-12) and students will follow the same guidelines that are in place for Physical Health and Outdoor Programs.

No in-person inter-school competitions are occurring at this time.

See Chart Below

Appendix B: What to Do if a Student or Staff Member Develops Symptoms at School

<i>If a Student Develops Symptoms of COVID-19</i>	<i>If a Staff Member Develops Symptoms of COVID-19</i>
<p>IF STUDENT DEVELOPS SYMPTOMS AT HOME:</p> <p>Parents or caregivers must keep their child at home until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases, AND their symptoms have resolved.</p> <p>IF STUDENT DEVELOPS SYMPTOMS AT SCHOOL:</p> <p>Staff must take the following steps:</p> <ol style="list-style-type: none"> 1. Immediately separate the symptomatic student from others in a supervised area. 2. Contact the student's parent or caregiver to pick them up as soon as possible. 3. Where possible, maintain a distance of 2 metres from the ill student. If not possible, staff may wear a mask if available and tolerated, or use a tissue to cover their nose and mouth. 4. Provide the student with tissues to cover their coughs or sneezes. Throw away used tissues as soon as possible and perform hand hygiene. 5. Avoid touching the student's body fluids (e.g., mucous, saliva). If you do, practice diligent hand hygiene. 6. Once the student is picked up, practice diligent hand hygiene. 7. Staff responsible for facility cleaning must clean and disinfect the space where the student was separated and any areas used by them (e.g., classroom, bathroom, common areas). 8. Contact the local public health unit to notify them of a potential case and seek further input. <p>Parents or caregivers must pick up their child as soon as possible if they are notified their child is ill.</p>	<p>IF STAFF DEVELOPS SYMPTOMS AT HOME:</p> <p>Staff must be excluded from work and stay home until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases, AND their symptoms have resolved.</p> <p>IF STAFF DEVELOPS SYMPTOMS AT WORK:</p> <p>Staff should go home as soon as possible.</p> <p>If unable to leave immediately:</p> <ol style="list-style-type: none"> 1. Symptomatic staff should separate themselves into an area away from others. 2. Maintain a distance of 2 metres from others. 3. Use a tissue or mask to cover their nose and mouth while they wait to be picked up. 4. Staff responsible for facility cleaning must clean and disinfect the space where the staff member was separated and any areas used by them (e.g., classroom, bathroom, common areas). 5. If concerned, contact the local public health unit to seek further input.
<p>If a student or staff member is assessed by their family physician or nurse practitioner and it is determined that they do NOT have COVID-19, they may return to school once symptoms resolve.</p>	

DAILY HEALTH CHECK FOR STUDENTS AND STAFF:

This tool is for staff and parents and caregivers to assess their child prior to coming to school.

Parents and caregivers are required to assess their child daily BEFORE sending the child to school.

1. **Key Symptoms of Illness** Does your child have the following new key symptoms?
CIRCLE ONE

Fever	YES	NO		
Chills	YES	NO		
Cough or worsening of chronic cough			YES	NO
Shortness of breath	YES	NO		
Loss of sense of smell or taste			YES	NO
Diarrhea	YES	NO		
Nausea and vomiting				
	YES	NO		
2. **International Travel** Has your child returned from travel outside Canada in the last 14 days?

YES	NO
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3. **Confirmed contact** Is your child a confirmed contact of a person confirmed to have COVID-19?

YES	NO
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If you answered “YES” to one of the questions included under ‘Key Symptoms of Illness’ (excluding fever), your child should stay home for 24 hours from when the symptom started. If the symptom improves, your child may return to school when your child feels well enough. If the symptom persists or worsens, seek a health assessment.

If you answered “YES” to two or more of the questions included under ‘Symptoms of Illness’ or your child has a fever, seek a health assessment. A health assessment includes calling 8-1-1 or the Northern Health Virtual Clinic and Information Line at 1844-645-7811. If a health assessment is required, your child should not return to school until COVID-19 has been excluded and your child’s symptoms have improved.

When a COVID-19 test is recommended by the health assessment:

- If the COVID-19 test is positive, your child should stay home until you are told by public health to end self-isolation. In most cases this is 10 days after the onset of symptoms. Public health will contact everyone with a positive test.
- If the COVID-19 test is negative, your child can return to school once symptoms have improved and you feel well enough. Symptoms of common respiratory illnesses can persist for a week or more. Re-testing is not needed unless you develop a new illness.
- If a COVID-19 test is recommended but is not done because you choose not to have the test, or you do not seek a health assessment when recommended, and your child’s symptoms are not related to a previously diagnosed health condition, your child should stay home from school until 10 days after the onset of symptoms, and then your child may return if you are feeling well enough.

If a COVID-19 test is not recommended by the health assessment, your child can return to school when symptoms improve and the child feels well enough. Testing may not be recommended if the assessment determines that the symptoms are due to another cause (i.e. not COVID-19).

If you answered “YES” to questions 2 or 3, use the COVID-19 Self-Assessment Tool to determine if your child should seek testing for COVID-19.

A health-care provider note, (i.e. a doctor’s note) should not be required to confirm the health status of any individual.

Staying Home, Self-Isolation and Symptoms

The following students, staff or other adults **must stay home and self-isolate**:

- A person confirmed by Northern Health as testing positive for COVID-19;
- A person confirmed by Northern Health as a close contact of a confirmed case of COVID-19;
- A person who has travelled outside of Canada in the last 14 days.

A person who has been tested for COVID-19 **must stay home** while they are waiting for the test result.

Students and staff who experience symptoms consistent with a previously diagnosed health condition (e.g. seasonal allergies) can continue to attend school when they are experiencing these symptoms as normal. They do not require re-assessment by a health-care provider and should not be required to provide a health-care provider note. If they experience any new or unexplained symptoms, they should seek assessment by a healthcare provider.

The Principals/Vice Principals will wait on contact and direction from Northern Health regarding COVID-19 cases in their schools. Northern Health will conduct contact tracing, not the schools. Principals and Vice Principals will advise the Board Office of any confirmations.

Note: this document is subject to adjustment when new information is received from the Ministry of Education, B.C Ministry of Health and the BC Centre for Disease Control. Also, this document is subject to adjustment based on consultations with the site OH&S committee and Lax Kxeen Parent Advisory Council.

Concerns are to be addressed to the committee :

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Lax Kxeen OH&S Committee